

KENTUCKY STATE POLICE - CADET TROOPER APPLICATION FOR EMPLOYMENT

919 Versailles Road
Frankfort, Kentucky 40601

Answer each item completely and accurately. **Applications will not be accepted without a certified copy of your birth certificate, copy of your driver's license, official high school transcript along with other documents as specified with this application. False answers will lead to dismissal.**

Applicant Name _____
Last First Middle Maiden

Mailing Address _____
Street /P.O. Box City County State Zip Code

Telephone _____ Date of Birth _____
Home Work Cell Month Day Year

Social Security Number _____ Are you at least 21 years of age? Yes No

E-mail Address (Required) _____

HS Graduate Yes No GED US Citizenship Acquired By Birth Marriage Naturalization

You must meet at least one of the following requirements below. Please check all that apply and attach required supporting documentation with application.

High School Diploma/GED (*Attach Official H.S. transcript or GED scoresheet*) with three years' work experience (*Complete & attach Work Experience Verification Form indicating three (3) years cumulative full time work experience. Work experience must equate to at least thirty-six (36) months of employment, volunteer work, paid or unpaid internships, having worked an average minimum of thirty (30) hours per week or 130 hours per month.*)

Sixty (60) College Semester Hours (*Attach an Official Transcript from the College or University*)

Two (2) Years Active Duty in the Military (*Attach a copy of DD214 or notarized letter from commander verifying length of service*)

Two (2) Years Experience as a Sworn Full-Time, Law Enforcement Officer (*Attach a notarized statement from employer on agency letterhead as to length of service and photo copy of your academy's graduation certificate*)

Are you currently under an employment contract as a sworn, full-time law enforcement officer or as a Kentucky POPS certified Police Officer? YES NO Contract Expiration Date: _____

Department Name _____ Academy Graduation Date _____

Applicants may be required to complete an extensive background profile. All persons selected for employment by the Kentucky State Police as Cadet Troopers will be subject to a rigorous training program of twenty-four (24) weeks in duration or twelve (12) weeks if an accelerated class is available and you qualify. All cadets are required to live at the Academy during this training period and must adhere to all rules and regulations of the Kentucky State Police. Cadets will be appointed to the position of Trooper upon successful completion of the training program. Initial duty assignments will be made according to the needs of the Kentucky State Police. Officers may be assigned anywhere within Kentucky and may be subject to transfer at any time while employed in a sworn State Police position to any part of the state. Employment may be terminated with or without cause at any time during the training period or the probationary period of one (1) year immediately following appointment as a Trooper. All candidates who are selected for final employment consideration are required to provide a sample (blood/urine) for drug testing purposes. If employed as a sworn officer, submission to random drug testing will be mandatory during the course of employment. Additionally, polygraph examinations will be administered to candidates who are selected for final employment consideration.

I certify that I have read, understood and accept the conditions expressed in the foregoing paragraph. I further certify that all of the information I have provided on this application form is truthful and accurate to the best of my knowledge. I understand that my background will be extensively investigated by a Kentucky State Police officer and I consent to such investigation. The Kentucky State Police is an equal opportunity employer with strict prohibitions against any unlawful discrimination based upon race, sex, age, national origin, religion, disability, or political affiliation.

Signature of Applicant (as usually written)
To be signed in the presence of a notary

Date of Signature

Note: This application must be notarized in the space provided below.

Subscribed and sworn to before me by the above applicant, this _____ day of _____, 20 _____

Signature of Notary My Commission Expires _____, _____
Month & Day Year



3 Years Work Experience Verification Form

NOTE: LIST MOST RECENT POSITION FIRST. INCLUDE CHRONOLOGICAL HISTORY OF EMPLOYMENT STARTING WITH CURRENT OR MOST RECENT POSITION. ACCOUNT FOR ALL PERIODS INCLUDING CASUAL EMPLOYMENT. BE SURE TO INCLUDE INTERNSHIPS, VOLUNTEER WORK, & MILITARY EXPERIENCE, IF APPLICABLE. IF YOU HAVE MORE THAN 3 YEARS WORK EXPERIENCE, LIST THE MOST RECENT 3 YEARS WORK EXPERIENCE.

CURRENT/ MOST RECENT EXPERIENCE SECTION #1

FROM MO/YR	TO MO/YR	NAME AND ADDRESS OF EMPLOYER	PHONE NUMBER	NAME & TITLE OF IMMEDIATE SUPERVISOR

EXACT TITLE OF YOUR POSITION	EMPLOYMENT STATUS	SALARY/EARNINGS	AVG. HOURS PER WEEK	REASON FOR LEAVING
	<input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME	BEGINNING \$ _____ PER _____ ENDING \$ _____ PER _____		

DESCRIPTION OF WORK: (Describe your specific duties, being sure to include any supervisory, managerial, or professional experience, if applicable)

EXPERIENCE SECTION #2

FROM MO/YR	TO MO/YR	NAME AND ADDRESS OF EMPLOYER	PHONE NUMBER	NAME & TITLE OF IMMEDIATE SUPERVISOR

EXACT TITLE OF YOUR POSITION	EMPLOYMENT STATUS	SALARY/EARNINGS	AVG. HOURS PER WEEK	REASON FOR LEAVING
	<input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME	BEGINNING \$ _____ PER _____ ENDING \$ _____ PER _____		

DESCRIPTION OF WORK: (Describe your specific duties, being sure to include any supervisory, managerial, or professional experience, if applicable)



3 Years Work Experience Verification Form

EXPERIENCE SECTION #3

FROM MO/YR	TO MO/YR	NAME AND ADDRESS OF EMPLOYER	PHONE NUMBER	NAME & TITLE OF IMMEDIATE SUPERVISOR

EXACT TITLE OF YOUR POSITION	EMPLOYMENT STATUS	SALARY/EARNINGS	AVG. HOURS PER WEEK	REASON FOR LEAVING
	<input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME	BEGINNING \$ _____ PER _____ ENDING \$ _____ PER _____		

DESCRIPTION OF WORK: (Describe your specific duties, being sure to include any supervisory, managerial, or professional experience, if applicable)

EXPERIENCE SECTION #4

FROM MO/YR	TO MO/YR	NAME AND ADDRESS OF EMPLOYER	PHONE NUMBER	NAME & TITLE OF IMMEDIATE SUPERVISOR

EXACT TITLE OF YOUR POSITION	EMPLOYMENT STATUS	SALARY/EARNINGS	AVG. HOURS PER WEEK	REASON FOR LEAVING
	<input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME	BEGINNING \$ _____ PER _____ ENDING \$ _____ PER _____		

DESCRIPTION OF WORK: (Describe your specific duties, being sure to include any supervisory, managerial, or professional experience, if applicable)



3 Years Work Experience Verification Form

EXPERIENCE SECTION #5

FROM MO/YR	TO MO/YR	NAME AND ADDRESS OF EMPLOYER	PHONE NUMBER	NAME & TITLE OF IMMEDIATE SUPERVISOR

EXACT TITLE OF YOUR POSITION	EMPLOYMENT STATUS	SALARY/EARNINGS	AVG. HOURS PER WEEK	REASON FOR LEAVING
	<input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME	BEGINNING \$ _____ PER _____ ENDING \$ _____ PER _____		

DESCRIPTION OF WORK: (Describe your specific duties, being sure to include any supervisory, managerial, or professional experience, if applicable)

I further certify that all of the information I have provided on this application form is truthful and accurate to the best of my knowledge. I understand that my background will be extensively investigated by a Kentucky State Police Trooper and I consent to such investigation.

 Signature of Applicant (as usually written)
 To be signed in the presence of a notary

 Date of Signature

Note: This application must be notarized in the space provided below.

Subscribed and sworn to before me by the above applicant, this _____ day of _____, 20 _____

 Signature of Notary

My Commission Expires _____, _____
 MONTH & DAY YEAR

 Notary Number

APPLICATION REQUIREMENTS

MUST BE SUBMITTED WITH APPLICATION (IF APPLICABLE)

- **COPY OF A CERTIFIED GOVERNMENT ISSUED BIRTH CERTIFICATE**
Copies that are not acceptable are a non-legible copy, hospital version of birth certificate, or notification of registration of birth.
Birth Certificates in a language other than English should be accompanied with an official interpretation.
Naturalization citizens must submit a copy of their naturalization documentation.
- **COPY OF A VALID DRIVERS LICENSE**
- **OFFICIAL HIGH SCHOOL TRANSCRIPT OR ORIGINAL GED SCORE SHEET**
NOTE: High School transcript **MUST** be issued by a state recognized Board of Education.
- **WORK HISTORY VERIFICATION FORM REFLECTING AT LEAST THREE (3) YEARS FULL TIME WORK** (if applicable)
- **OFFICIAL COLLEGE OR UNIVERSITY TRANSCRIPT REFLECTING AT LEAST SIXTY (60) SEMESTER HOURS** (if applicable) (Photo copies will **NOT** be accepted) **NOTE:** If you have any semester hours please submit an official transcript.
- **NOTARIZED LETTER FROM EMPLOYER IN LAW ENFORCEMENT CERTIFYING LENGTH OF EMPLOYMENT** (if applicable) **NOTE:** Must have completed two (2) years of full time sworn law enforcement from the time of graduation from your state's law enforcement academy.
 - Please provide a copy of your diploma from your academy graduation and current POPS Certificate.
 - Must be able to verify that you are **NOT UNDER** contract with your current agency.
- **COPY OF DD214 FORM IF A VETERAN OF THE MILITARY OR IF CURRENTLY ACTIVE, A NOTARIZED LETTER FROM THE COMMANDING OFFICER VERIFYING LENGTH OF SERVICE. IT SHOULD REFLECT AT LEAST TWO (2) YEARS OF ACTIVE DUTY.** (if applicable)

APPLICATION MUST BE COMPLETE, SIGNED AND NOTARIZED



Kentucky State Police

EEO Data Information

We would like to have every applicant provide the information listed below, but you are not required to do so. This information will be used solely for purposes of research on our fair employment practices. All pages of this application must be returned.

Name:

Last First Middle Maiden

Social Security Number: _____ **Date of Birth:** _____

Gender (check one)

Male Female

Race/Ethnic Group (check one)

0 – Caucasian 1 – African American 2 – Hispanic or Latino

3 – Asian 4 – American Indian or Alaskan Native

5 – Native Hawaiian or Other Pacific Islander 6 – Two or More Races

Referral Source (check one)

1: College/University 2: State Police Trooper/Employee 3: Radio/Television

4: Job/Career Fair 5: Newspaper 6: State Police Website

7: Job Boards 8: Employee Partnership
Of the Armed Forces 9: Social Media

10: Billboards 11: Other _____

Have you ever served in the military?

Yes No

If you answered yes, which branch of service? _____

Applicant's Name: _____
(Please Print)
E-mail Address: _____

Mail Completed Application and Documents To:

Kentucky State Police-Recruitment
Cadet Trooper Application
919 Versailles Road
Frankfort, KY 40601